

Positive Alternatives Grant Program 2021 Request for Proposal

Questions - #4

1. Our staff was discussing how to calculate the numbers on the logic model. Is that second column meant to be a discreet count of individuals? Is it the number of times clients come in for the service? In that case, we might count the same person several times if they came back week after week.

ANSWER: Generally when collecting data for the Positive Alternatives Grant Program we collect both numbers of new unduplicated clients and number of services provided. The second column of the Logic Model is requesting applicants provide the expected *numbers of individuals served per year* not services provided. Therefore, the *number of individuals served per year* should outline the expected total number of new unduplicated clients your Positive Alternatives funded program/activity will serve in the first year of the new grant cycle.

2. On line 7 of Form C there is a box without a calculation for 'Indirect Rate' with an *. Are you able to help me understand what percentage or number calculation you would like in that cell? There is also no definition for the * anywhere on that page or the instruction page.

ANSWER: Indirect costs are the expenses of doing business that cannot be directly attributed to a specific grant program or budget line item. These costs are often allocated across an entire agency and may include administrative, executive and/or supervisory salaries and fringe, rent, facilities maintenance, insurance premiums, etc.

The asterisk * indicates that this line is not included in the Excel calculations and should be entered manually as the indirect rate will vary for individual applicants. It also suggests that the indirect line will not be required or used by all applicants. For those who decide to budget for collective expenses with an indirect rate, please follow the guidelines for indirect expenses detailed on page 29 of the Positive Alternatives RFP.

If using an Indirect rate, indicate the indirect rate your organization will apply in the far left column titled, "Indirect*." In the first year column, January 2021 – December 2021, manually enter the indirect amount for the budget by multiplying your indirect rate by the subtotal. Your budget total will fill in on your budget sheet.

3. Can the PA grant cover antibiotics for pregnant moms who test positive for STI?

ANSWER: The grant funding covers any necessary expenses associated with Positive Alternatives program or activities within MDH policy and guidelines. STI treatment for

clients who are pregnant or are mothers of an infant could be covered as an expense for your Positive Alternative program.

4. Our IRS 990 form is about 50 pages long with all the attachments - can we just send the form itself without the attachments, or should all of it go into the application?

ANSWER: Grant applicants with total annual revenue of \$50,000 or more and less than \$750,000 should submit their most recent IRS 990 Form. It is not necessary to send all the attachments with your application. The IRS 990 Form summarizes the information contained in all the attachments and would satisfy the grant application requirement.

5. Our organization has operated an alternatives-to-abortion program from 2015 to present. My understanding is that we would **not** be eligible to apply for the grant - we would have needed to begin our program in 2010 or earlier to be eligible. Am I reading the RFP correctly?

ANSWER: The language in the Positive Alternatives Application states:

To be eligible to apply for a Positive Alternatives Grant, an agency must:

- Be a private, nonprofit organization, and maintain their current status in accordance with all state and federal requirements annually throughout the grant period.
- Have had an alternatives-to-abortion program in place for at least one year as of July 1, 2011, or incorporated an alternatives-to-abortion program that has been in existence for at least one year as of July 1, 2011.
- Ensure that its alternatives-to-abortion program's purpose is to assist and encourage women in carrying their pregnancies to term and maximizing their potential thereafter.

The language for eligibility is taken directly from the Minnesota Positive Alternatives Statute 145.4235. Based on the information you have given it appears your organization would not be eligible for Positive Alternative Grant funds at this time because of the date your organization's program started.

6. I am a first time applicant and was filling out the short survey under the application requirements. It is asking for a SWIFT and DUN number, which I do not have.

ANSWER: Please see the language found in the Positive Alternative (PA) application on page 6 that states:

Awarded applicants that are not current vendors in the state's SWIFT system will need to get set up as vendors before a grant agreement can be created. Instructions on how to do that will be sent out to awarded applicants after the awards are announced.

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As a new applicant you won't need to set up your SWIFT account until you are notified that you are receiving a PA grant award. SWIFT is a Minnesota Department Health Department vendor account set up by grantees who will be receiving funding payment through their monthly or quarterly invoice submission. When filling out the survey if you are a new applicant mark the questions for the SWIFT and the DUN number, "not applicable."

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To obtain this information in a different format, call: 651-201-3760.