1. **Title of best practice:**
   Reporting other or additional payor information

2. **To whom does the best practice apply:**
   Information Sources

3. **Narrative description as to what is being addressed by this best practice:**
   Provide reporting of other or additional payor information for a member when the information source has found the member to be active (active coverage response) and the other or additional payor information is known.

4. **The loops, segments and elements, etc. that the best practice applies to:**
   - 271 – Loop 2110C or 2110D, EB segment
   - 271 – Loop 2110C or 2110D, REF segment
   - 271 – Loop 2110C or 2110D, DTP segment
   - 271 – Loop 2120C or 2120D, LS segment
   - 271 – Loop 2120C or 2120D, NM1 segment
   - 271 – Loop 2120C or 2120D, N3 segment
   - 271 – Loop 2120C or 2120D, N4 segment
   - 271 – Loop 2120C or 2120D, LE segment

5. **Describe how to do the best practice:**
   When the Information Source returns a 271 response of active coverage (code 1 in the EB01 element) for the date(s) submitted on the 270 inquiry, the Information Source should report the other or additional payor information when known as follows within the 2110C and 2120C Loop or 2110D and 2120D Loop:
   - EB01 = R (Other or Additional Payor)
   - REF01 = 1L (Group or Policy Number)
   - REF02 = Other or additional payor Group or Policy Number
   - DTP01 = 636 (Date of Last Update)
   - DTP02 = D8 (Date)
   - DTP03 = Other or additional payor verification date
   - LS01 = 2120
NM101 = IL (Insured or Subscriber)
NM102 = 1 (Person)
NM103 = Other or additional payor Insured or Subscriber Last Name
NM104 = Other or additional payor Insured or Subscriber First Name
NM108 = MI (Member Identification Number)
NM109 = Other or additional payor Member Identification Number

NM101 = PRP (Primary Payer) or SEP (Secondary Payer) or TTP (Tertiary Payer)
NM102 = 2 (Non-Person Entity)
NM103 = Other or additional payor Organization Name

N301 = Other or additional payor Address
N301 = Other or additional payor Address
N401 = Other or additional payor City Name
N402 = Other or additional payor State or Province Code
N403 = Other or additional payor Postal Code

LE01 = 2120

6. Examples to illustrate best practice:

271 Response

This example is the response from the Information Source for a single known other or additional payor.

Other or additional payor known, Primary
EB*R~
REF*1L*GROUP1234~
DTP*636*D8*20190501~
LS*2120~
NM1*IL*1*LAST NAME*FIRST NAME**MID***MI*SUBID1234567~
NM1*PRP*2*PAYER NAME~
N3*123 PAYER ADDRESS ROAD~
N4*PAYER CITY*MN*12345~
LE*2120~

Or

Other or additional payor known, Secondary
EB*R~
REF*1L*GROUP1234~
DTP*636*D8*20190501~
LS*2120~
NM1*IL*1*LAST NAME*FIRST NAME**MID***MI*SUBID1234567~
271 Response

This example is the response from the Information Source for multiple known other or additional payors.

Other or additional payors known, Primary and Secondary

Other or additional payors known, Primary and Secondary

Note: The above multiple example is not all inclusive of all scenarios as the following three situations could occur: PRP and SEP, PRP and TTP, or SEP and TTP.

7. Effective date:
9/28/2019

8. Last reviewed date:
09/10/2019