

Calendar of key activities, compensation milestones, and available findings for care systems in MNCARES (see pages 2-3 for explanations)

Orange and Green represent activities with all care system involvement (green are items that may involve more substantial effort).

Purple represents activities when only some or a sample of care systems will be contacted and asked to participate

Blue represents what HealthPartners Institute will provide back to care systems.

		2021						2022									2023								2024												
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Historical Cohort data to MNCM																																					
Historical Cohort patient interviews																																				<u></u>	
Provide letterhead for patient surveys																																					
Historical Cohort patient surveys																																		$\vdash$	_	<u> </u>	
Org. Survey and Clinic Descriptors																								+													
Care Coordinator Interviews																																					
Clinician/Leader Interviews																																					
Care Coordinator Survey																																					
Primary Cohort data to MNCM																																					
Primary Cohort patient interviews																																		Ш		<u> </u>	
Primary Cohort patient surveys																																		$\vdash$		<u> </u>	
End of study interviews																																			<b>-</b>		
Compensation Milestone #1 (after submission of Org. Survey)																																					
Compensation Milestone #2 (after submission of Primary Cohort)																																					
Lessons/learnings available																																					



Details around care system participation in MNCARES (dates subject to change; we will communicate on an ongoing basis about this)

**Updates** as of 2/22/22 highlighted below in red text

Historical Cohort Data Collection	Start date	Completion date
Historical Cohort data submission by all care systems to MNCM	Jun 14, 2021	Oct 1, 2021
Data specifications and other process information available in the MNCM Knowledge Base		(done)
Historical Cohort patient interviews	June 1, 2021	July 15, 2021
HCH will reach out to 6-10 select care systems/clinics only; care coordinator at each clinic reaches out to a small		(done)
number (3-5) of patients to invite them to be interviewed using materials provided by the study.		
Historical Cohort patient surveys	Oct 25, 2021	March 30, 2022
A sample of Historical Cohort care coordination patients will receive a survey from Center for Evaluation and Survey		(in process)
Research (CESR) at HealthPartners. The study will reach out in August to ask for organizational letterhead to use for		
the survey cover letter, which you will be able to see. Most likely at least one patient from each care system will be		
included. Care systems will be notified of the number of their patients surveys are being sent to.		

Organizational Data Collection	Start date	Completion date
Organizational Survey	Aug 1, 2021	Oct 1, 2021
A link to an online survey will be emailed to each care system's "study liaison" or main study contact. The link can be		(done)
passed on to someone else in the organization to answer the questions if needed. It is completed online.		
Clinic Descriptors Table	Aug 1, 2021	Oct 1, 2021
This is a data request that will be emailed as an attached excel file with the organizational survey link to the study		(done)
liaison. It contains a request for clinic-level data about the care system and will likely need both informatics and		
programmatic input to complete. Is it completed by emailing the file back.		

Primary Cohort Data Collection	Start date	Completion date
Primary Cohort data submission by all care systems to MNCM	Mar 15, 2022	May 15, 2022
Data specifications and other process information will be available in the MNCM Knowledge Base		
Primary Cohort patient interviews	Mar 15, 2022	April 15, 2022
HCH will reach out to 6-10 select care systems/clinics only; care coordinator at each clinic reaches out to a small		
number (3-5) of patients to invite them to be interviewed using materials provided by the study.		
Primary Cohort patient surveys	Aug 1, 2022	Oct 1, 2022
A sample of Primary Cohort care coordination patients will receive a survey from Center for Evaluation and Survey		
Research (CESR) at HealthPartners. Most likely at least one patient from each care system will be included. Care		
systems will be notified of the number of their patients surveys are being sent to.		

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Clinic Staff Data Collection	Start date	Completion date
Care Coordinator Interviews	Oct 1, 2021	Nov 15, 2021
HCH will reach out to 20 lead care coordinators from select care systems/clinics only. The lead care coordinator will be		(done)
asked questions about workflows and care process, services provided, types of patients receiving coordination, etc.		
Clinician/Leader Interviews	Oct 1, 2021	Nov 15, 2021
HCH will reach out to study liaisons in 5-10 select care systems in order to identify 2-3 clinicians or leaders per care system to be interviewed. Clinicians/leaders will be asked questions about their experiences with care coordination and opinions about quality in care coordination models.		(done)
Care Coordinator Survey	Mar 15, 2022	April 30, 2022
The "lead" care coordinator in every clinic participating in the study will receive a web survey from Center for		
Evaluation and Survey Research (CESR) at HealthPartners. It is important that we have one respondent from each clinic		
and do not have one care coordinator responding on behalf of multiple clinics.		

End of Study Interviews	Start date	Completion date
Primary Cohort patient interviews  The same patients who participated in the Primary Cohort patient interviews in early 2022 will be re-approached for these interviews. In the event that we do not recruit enough patients, HCH will reach out to a select number of care coordinators to facilitate recruitment similar to previous interview rounds.	Sept 1, 2023	Oct 15, 2023
Care Coordinator interviews  The same care coordinators who participated in previous interviews in fall 2021 will be approached for these interviews. In the event that we do not interview enough care coordinators, HCH will reach out to a select number of care coordinators as above.	Sept 1, 2023	Oct 15, 2023
Clinician/Leader interviews  The same clinicians/leaders who participated in previous interviews in fall 2021 will be approached for these interviews. In the event that we do not interview enough clinicians/leaders, HCH will reach out to a select number of organizational leaders to recruit additional clinicians as above.	Oct 15, 2023	Nov 30, 2023