

Supervising Mortician Registration

Supervising morticians are required to complete and have the intern mail this letter to our office with the internship application prior to the start date of an internship. Interns are not allowed to practice as an intern unless this document is submitted and filed.

I, _____ will be the only registered licensee to direct and supervise
Supervising Mortician's Name
_____, for the duration of their internship.
Name of Intern (print)

At _____,
Name of Funeral Establishment License Number
_____.
Establishment Address

I acknowledge that _____ is required to participate in at least 25
Intern Name

Embalmings, arrangements, and funeral/memorial services. Interns are responsible for completing and submitting 25 embalmings, arrangements, and funeral case reports prior to the completion of an internship. As a supervising mortician I am responsible for reviewing, approving and signing all internship case reports prior to submission. In addition, it's my responsibility to review Internship Time Sheets for accuracy and to validate that each of the above internship requirements above are fulfilled.

I, _____, M-_____ understand and accept the
Supervising Mortician's Name License Number

Minnesota Department of Health, Mortuary Science Section requirements set forth in Minnesota Statute §149A.20. Subdivision 6. Internship. (b) Any changes in information provided in the registration must be immediately reported to the commissioner. The internship shall be a minimum of 2,080 hours to be completed within a three-year period, however, the commissioner may waive up to 520 hours of the internship time requirement upon satisfactory completion of a clinical or practicum in mortuary science administered through the program of mortuary science of the University of Minnesota or a substantially similar program approved by the Commissioner. Registration must be renewed on an annual basis if they exceed one calendar year. During the internship period, the intern must be under the direct supervision of a person holding a current license to practice mortuary science in Minnesota. An intern may be registered under only one MN licensee at any given time and may be directed and supervised only by the registered licensee. The registered licensee shall have only one intern registered at any given time. The Commissioner shall issue to each registered intern a registration permit that must be displayed with the other establishment and practice licenses. While under the direct supervision of the licensee, the intern must complete 25 case reports in each of the following areas: embalming, funeral arrangements, and services. Case reports, on forms provided by the Commissioner, shall be completed by the intern, and filed with the Commissioner prior to the completion of the internship. Information contained in these reports that identifies the subject or the family of the subject embalmed or the subject or the family of the subject of the funeral shall be classified as licensing data under section 13.41, subdivision 2.

SUPERVISING MORTICIAN REGISTRATION

Note: It is important to understand that an intern is registered by MDH to assist or be assisted by a Minnesota Licensee.

Preceptor Affirmation

I have read the above requirements and agree to supervise in accordance with the provisions of Chapter 149A.

Signature of Supervising Mortician

Date

Name Printed

Subscribed and sworn to before this _____ day of _____, 20____.

Notary Signature

Minnesota Department of Health
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651-201-3829
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08/21/2017

To obtain this information in a different format, call: 651-201-3829. Printed on recycled paper.