

# Uniform Disclosure of Assisted Living Services and Amenities

## Purpose

This is a required document per [144G.40 Subd. 2 \(www.revisor.mn.gov/statutes/cite/144G.40\)](http://www.revisor.mn.gov/statutes/cite/144G.40) of all assisted living facilities to describe the services, supports, and amenities available at the assisted living facility. Prospective residents and their families can use this tool to determine if the assisted living facility can meet their needs, allow them to compare options among various settings, and make informed decisions about selecting an assisted living facility setting. The information presented here may be important for a resident’s ability to age in place. Assisted living facilities are not required to provide all the services listed, and available services are subject to change. The facility will indicate which services are provided and any limitations that may pertain to the service.

You are also encouraged to tour facilities, talk with other residents, residents’ family members, or meet one-on-one with facility staff during the selection process. The disclosure checklist is not a substitute for the assisted living contract, which is a separate document that will include the specific services to be provided to the individual resident and the fees per services.

## General Information

This information is current as of (MM/DD/YYYY): 04/04/2025

Name of Assisted Living: Havenwood of Minnetonka

Unique building/unit descriptive (if applicable): N/A

Physical Address: 17710 Old Excelsior Blvd Minnetonka, MN 55345

If the indicated services are provided for more than one building/unit (on the campus), list all additional buildings/units this applies to. Use additional pages if necessary.

No additional buildings/units

Additional Building:

Unique building/unit descriptive (if applicable): N/A

Physical Address (if different than above): \_\_\_\_\_

Additional Building:

Unique building/unit descriptive (if applicable): N/A

Physical Address (if different than above): \_\_\_\_\_

Additional Building:

Unique building/unit descriptive (if applicable): N/A

Physical Address (if different than above): \_\_\_\_\_

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Facility/Campus listed above has the following license. Check one:

- Assisted Living Facility License
- Assisted Living Facility with Dementia Care License

Availability of Unlicensed Staff (ULP); check one:

- Unlicensed staff are in the building and available to respond to resident requests 24/7
- Unlicensed staff may either be in the building, in an attached building, or within the campus and available to respond to resident requests 24/7

Availability of Licensed (RN/LPN) Staff (in *addition* to an RN who is required to be accessible to the staff 24/7); check one if applicable:

- Licensed staff are on site 24/7
- Licensed staff are either in the building, an attached building, or within the campus and available to respond to resident requests 24/7

Number of unlicensed direct care staff typically scheduled per shift:

Day Shift: 5-6 (additional staff may be added with increased services)

Evening Shift: 5-6 (additional staff may be added with increased services)

Night shift: 3

## Payment Options

The facility will indicate by placing an “X” in the “Available” column if the payment option is accepted (may check more than one). Please indicate in the “Comments” column below if a pre-determined length of private funds payment source is required before acceptance of Medicaid or waived service funds; and if yes, indicate the number of months required.

### Payment Options for Housing Contract

Payment Option	Accepted	Comments
Private Pay	X	
Sliding Scale		
Housing Support (formerly Minnesota Group Residential Housing) Payments		
Federal rent subsidy		

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Payment Option	Accepted	Comments
Other; explain		

**Payment Options for Services**

Payment Option	Accepted	Comments
Waivered Services (EW, CADI, BI); specify any limitations	X	EW accepted, limited number of apartments.
Private Pay	X	
Long Term Care Insurance	X	Community will assist resident and/or RP in claims submission. Res responsible for payment. Additional fee applies. See Exhibit C of residency agreement.
Other; explain		

**Services and Amenities Available**

Below is a list of services that are available to assisted living residents. The facility will indicate by placing a “yes” or “X” in the “Available” column if the service is provided or available at/on the campus/unit of the location listed above. If the “Available” column is blank, the facility does **not** provide that service.

**Section 1: Dementia Care** (pertains only to an Assisted Living with Dementia Care license)

Check each service available at the location(s) listed above.

**Dementia Care Services Available**

Service	Available	Comments
Secured unit or building for wandering or exit-seeking behavior	X	Access controlled designated unit via fob/badge access.
Secured outdoor grounds on facility premises	X	
Individualized digital/alarm monitoring for wandering or exit-seeking behavior	X	Limited use for short periods of time (less than five days). Additional fees apply
Prepared to manage challenging behaviors	X	Except where health/safety of other VA or staff are at risk & other interventions ineffective. Add'l costs may apply.

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Service	Available	Comments
Other; specify in comments	X	A variety of non-pharmacological therapeutic interventions available to manage symptoms.

## Section 2: Medication Management

Check each service available at the location(s) listed above.

### Medication Management Services Available

Service	Available	Comments
Verbal or visual reminders to take regularly scheduled medications; specify any limit to frequency in comments	X	Additional points assessed in level of care. Medications must be managed by HOB
Communication with physician/pharmacy about ordering or refill requests	X	Additional points assessed in level of care.
Medication administration by licensed or unlicensed personnel	X	Additional points assessed in level of care.
Delivery of medication to resident previously set up by the facility nurse		
Medications set up by nurse for resident to self-administer		
Delivery of medication from the original containers to resident	X	Additional points assessed in level of care.
Delivery of liquid or food to resident if required to ingest medication	X	Additional points assessed in level of care.
Delegation of medication management services by licensed health professional to unlicensed staff	X	Additional points assessed in level of care.
Central storage of medication	X	Stored in secure area including carts, refrigerator, cabinet.
Diabetic Care: insulin pen dosing	X	Additional points assessed in level of care.
Diabetic Care: insulin pump management		
Diabetic Care: insulin syringe dosing		
Diabetic Care: sliding scale insulin management		

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Service	Available	Comments
Clinical monitoring of labs related to medications	X	Additional points assessed in level of care.
Anticoagulant medication management	X	Additional points assessed in level of care.
B-12 injections	X	Additional points assessed in level of care.
Nutritional supplement administration	X	Additional points assessed in level of care.
(IV) Intravenous management		
PICC lines (Peripherally Inserted Central Catheter)		
Injections; specify types or limits in comments (IM, SQ)	X	Additional points assessed in level of care. Limited use for short periods of time.
Nebulizers	X	Additional points assessed in level of care.
Inhalers	X	Additional points assessed in level of care.
Ear drops	X	Additional points assessed in level of care.
Eye drops	X	Additional points assessed in level of care.
Topicals	X	Additional points assessed in level of care.
Patches	X	Additional points assessed in level of care.
Medication delivery via enteral (feeding) tube		
Pain pump management		
Medical cannabis administration (pill form) for certified patients		
Medical Cannabis storage for certified patients		
Cannabidiol oil administration for certified patients		

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Service	Available	Comments
Other; specify in comments	X	Suppositories and enemas. Additional points assessed in level of care and/or additional fee

### Section 3: Treatments & Therapies

Check each service available at the location(s) listed above.

#### Treatments & Therapies Available

Service	Available	Comments
Verbal or visual reminders to perform regularly scheduled treatments or exercises	X	Additional points assessed in level of care and/or additional fee may apply.
Wound care: basic	X	Outside Provider utilized. Additional points assessed in level of care and/or additional fee
Wound care: complex		Provided/coordinated by outside provider.
Diabetic care: blood glucose monitoring	X	Additional points assessed in level of care.
Diabetic care: foot/nail care	X	Provided/coordinated by outside provider. Additional points assessed in level of care.
C-PAP	X	Additional points assessed in level of care.
Bi-PAP	X	Additional points assessed in level of care.
Oxygen Management; specify any delivery system limitations	X	Add'l points assessed in LOC. No liquid O2 allowed. No O2 on hand for emergencies.
Oxygen saturation checks	X	Additional points assessed in level of care.
Ventilators		
Suctioning		
Tracheostomy Care: cleaning of site and tube		
Tracheostomy Care: showering assistance		

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Service	Available	Comments
Tracheostomy Care: suctioning assistance		
Pacemaker Checks	X	Additional points assessed in level of care.
Arrange for On-Site Dialysis		
Arrange for/set-up Off-Site Dialysis	X	Additional points assessed in level of care.
Peritoneal Dialysis (on-site)		
Compression stockings	X	Additional points assessed in level of care.
Lymphedema wraps	X	Provided/coordinated by outside provider. LOC points or fee may apply
Fall Prevention: balance assessments	X	Provided/coordinated by outside provider. Additional fee may apply.
Fall Prevention: exercise programs	X	Provided/coordinated by outside provider. Additional fee may apply.
Fall Prevention: strength training	X	Provided/coordinated by outside provider. Additional fee may apply.
Integrative Health Services: acupuncture		
Integrative Health Services: aromatherapy		
Integrative Health Services: healing touch		
Integrative Health Services: massage		
Blood pressure checks	X	Additional points assessed in level of care.
Daily weight check	X	Additional points assessed in level of care.
Indwelling urinary catheter care; emptying and bag changes	X	Coordinate with outside provider. Additional points assessed in level of care.
Indwelling urinary catheter replacement by nurse		

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Service	Available	Comments
Straight (intermittent) catheter assistance		
Suprapubic catheter care		
Ostomy care		
Arrangements for and coordination with hospice care	X	Coordinate with outside provider. Additional points assessed in LOC and/or fee may apply.
End-of-life palliative care	X	Coordinate with outside provider. Additional points assessed in LOC and/or fee may apply.
Access to and training on use of automatic electronic defibrillators (AED)		
Training of and use of Cardiopulmonary Resuscitation (CPR)	X	Staff not univer. trained. 911 called for Full Code.CPR will be started if certified staff avail.
Other; specify in comments		

### Section 4: Assistance with Activities of Daily Living

Check each service available at the location(s) listed above.

#### Assistance with Daily Living Activities Available

Service	Available	Comments
Dressing	X	Additional points assessed in level of care.
Bathing: shower	X	Additional points assessed in level of care.
Bathing: bathtub	X	Additional points assessed in level of care.
Oral hygiene	X	Additional points assessed in level of care.
Denture care	X	Additional points assessed in level of care.
Cueing/reminders for self-care	X	Additional points assessed in level of care.

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Service	Available	Comments
Use of special utensils	X	Resident is responsible to purchase and provide.
Feeding assistance for residents with complicated eating problems	X	Additional points assessed in level of care. In Care Suites or Memory Care dining areas.
Set-up and cut food at meals	X	Additional points assessed in level of care.
Manual Feeding; specify limits in comments	X	Additional points assessed in level of care. In Care Suites or Memory Care dining areas.
Tube Feeding; specify limits in comments		
Feeding in common area with one staff member per resident	X	Possible in memory care or care suites. Additional points assessed.
Feeding in resident's apartment with one staff member per resident		
Grooming: hair care, make-up, shaving, application of lotion, etc.	X	Additional points assessed in level of care.
Nail care: toenails, fingernails	X	Non-diabetic. Additional points assessed in level of care.
Toileting: standby assistance/supervision	X	Additional points assessed in level of care.
Changing incontinence products; perineal care	X	Additional points assessed in level of care.
Ordering replacement incontinence products	X	Through preferred vendor. Resident responsible for cost.
Assistance with bowel and bladder control, devices, and training programs		
Other; specify in comments		

## Section 5: Mobility Support

Check each service available at the location(s) listed above.

### Mobility Services Available

Service	Available	Comments
Standby Assistance	X	Additional points assessed in level of care.
Transfers with assist of one staff	X	Additional points assessed in level of care.
Transfers with assist of two staff	X	Short-term use (less than four days). Additional points assessed in level of care.
Transfers utilizing sit-to-stand lifts	X	Additional points assessed in level of care. Limited use in AL, okay in MC and CS
Transfers utilizing sliding boards	X	Short-term use (less than four days). Additional points assessed in level of care.
Transfers utilizing bariatric equipment		
Ceiling lift transfers		
Non-mechanical transfers (trapeze)	X	Possible. Additional points assessed in level of care and/or additional fee may apply.
Mechanical lift: assist of 1 transfer		
Mechanical lift: assist of 2 transfer	X	In Care Suites or with Hospice support in memory care.
Ambulation with assist of 1	X	Additional points assessed in level of care.
Bed mobility	X	Additional points assessed in level of care.
Assistance with chair mobility	X	Additional points assessed in level of care.
Chair Glide System		
Mechanical Stair Lift System		
Handrails; in personal space	X	Limited: based upon apartment set up. Additional fee may apply.

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Service	Available	Comments
Elevators	X	
Other; specify in comments	X	Bedside mobility device per community approved devices. Must have HCP order.

## Section 6: Security & Monitoring

Check each service/option available at the location(s) listed above.

### Security and Monitoring Services

Service	Available	Comments
Every 15-minutes safety checks		
Every 30-minutes safety checks		
Hourly safety checks		
Every two-hours safety checks		
Daily safety checks		
Emergency call system; specify type in comments	X	Pull cord in apt bathroom & pendant for emergency. Frequency determines LOC.
Non-emergency call system; specify type in comments	X	Pendant for AL non-emergency use. Not for IL non-emergency use. Charges may apply.
Digital wander alert device on resident		
Wander alert system at facility exits		
Staff monitoring at facility exits; specify method in comments	X	At front entrance during limited hours. All exterior doors secure with badge access.
Visitor check-in/check-out at facility main entrance	X	All visitors required to enter through main entrance. Sign in/out required.
Bed alarms or movement sensing technology		

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Service	Available	Comments
Door sensors: specify locations (unit, resident room, exits, etc.)		
Security Guard		
Security cameras in common spaces	X	Recorded on a loop until overwritten. Video is not actively monitored.
Key card/fob access: specify locations (unit, resident room, exits, etc.)	X	Badge access provided to each resident for exterior doors and Fitness Center.
Other lock systems: specify locations (unit, resident room, exits, etc.)	X	A key is provided to each resident for their apartment door unless assessed otherwise.
Emergency generator(s) to power the facility during power outages	X	Generator powers key systems during during disruption
Other; specify in comments		

### Section 7: Dining and Nutrition

Check each service/option available at the location(s) listed above.

#### Dining and Nutrition Services

Service	Available	Comments
Three meals available, plus snacks	Required	Available at fee. Dining Room open during posted or set hours.
Breakfast available in community space	X	Available in dining room. Additional fee may be required.
Breakfast available; delivered to apartment	X	Additional fee for a delivery.
Lunch available in community space	X	Available in dining room. Additional fee may be required.
Lunch available; delivered to apartment	X	Additional fee for delivery.
Dinner available in community space	X	Available in dining room. Additional fee may be required.
Dinner available; delivered to apartment	X	Additional fee for delivery.

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Service	Available	Comments
Meal tray delivery and pick-up from resident's unit	X	Additional fee for delivery.
Meal preparation in resident's unit	X	Possible. For residents open to services. Assessed in level of care or additional fee.
Thickened Liquids; specify limits in comments	X	Must be pre-thickened liquids. Resident responsible for cost. Available in MC and CS.
Modified Texture Diets; specify limits in comments	X	Chopped, ground, pureed, mechanical soft. Available in MC and CS.
Therapeutic Diets: cardiac		Choices provided. Resident must be able to self-monitor.
Therapeutic Diets: diabetic or calorie controlled	X	DBCCHO. Requires physician order.
Therapeutic Diets: gluten-free		Limited options provided. Resident must be able to self-monitor.
Therapeutic Diets: high fiber		Choices provided. Resident must be able to self-monitor.
Therapeutic Diets: low fat/low cholesterol		Choices provided. Resident must be able to self-monitor.
Therapeutic Diets: low sodium		Choices provided. Resident must be able to self-monitor.
Therapeutic Diets: no added salt	X	Regular diet is no added salt. Requires physician order.
Therapeutic Diets: renal diet		Choices provided. Resident must be able to self-monitor.
Other special diets: kosher		
Other special diets: (vegetarian, vegan, etc.) specify in comments		Choices provided. Resident must be able to self-monitor.
Dietitian or Nutritionist Services		
Carbohydrate intake/tracking		
Meal consumption tracking		
Other; specify in comments	X	Meals that are included in rent - opt out option is available.

## Section 8: Supportive Services

Check each service available at the location(s) listed above.

### Supportive Services Available

Service	Available	Comments
Daily "I'm okay" checks service; specify procedure in comments	x	Will verify resident is not in their apartment.
Assistance with meals or food preparation	X	Short-term possibility. Additional fees for individual meals and food prep.
Daily Social and Recreational Services	Required	Included in base rent. Additional cost for some events and outings.
Housekeeping: bed making	X	Frequency of service will determine fees.
Housekeeping: defrost and clean refrigerator		May be available depending on staff availability. Additional fee apply.
Housekeeping: dusting	X	Frequency of service will determine fees. No items will be moved.
Housekeeping: organize closets and drawers		May be available depending on staff availability. Additional fee apply.
Housekeeping: trash removal; specify frequency in comments	X	IL resident responsible; LOC bi-weekly included in base rent, add'l fee may apply
Housekeeping: weekly general cleaning (clean floors, sinks, shower/tub, toilet, and vacuum)	X	One visit bi-weekly included in base services package. One visit/month if not on services
Housekeeping: other; specify in comments	X	Add'l frequency can be requested and add'l fees will apply.
Laundry: linen (change bed, launder sheets, towels)	X	Frequency/Availability based upon Care level. Additional fee may apply.
Laundry: wash, dry, and fold clothing; specify loads per week in comments	X	Two load per week included with service pkg.. Additional fee applies for more loads
Laundry: other; specify in comments		May be available depending on staff availability. Additional fees apply.
Schedule offsite social and recreational activities	X	Group social/recreational events planned.
Schedule medical and social service appointments		
Assistance with arranging transportation for personal, social, and recreational activities	Required	Assist to arrange for personal appointments Additional fees will apply.

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Service	Available	Comments
Assistance with arranging transportation to medical and social services appointments	Required	Assist to arrange for personal appts; add'l fees will apply. No companion assistance
Provide transportation to social and recreational activities	X	Planned group activities & outings. Add'l fees may apply.
Provide transportation to medical and social service appointments		
Assistance accessing community resources and social services	Required	See Executive Director or designee for assistance.
Shopping: facility sponsored	X	Planned group errand trip on routine schedule, residents help determine route
Spiritual Care/Religious Services; on-site	X	Chaplain is in the community 1 day per week.
Assistance with bill paying/budgeting		
Communication boards or other supplemental communication devices	X	We will do our best to work with your system. Additional fees may apply.
Primary languages spoken by staff	X	English is primary. Translation available, fees may apply.
Supervision of smoking		Not Provided - Smoke Free Campus
Other; specify in comments		

### Section 9: Staffing

Check each option available at the address location(s) listed above.

#### Staffing Available

Staffing	Available	Comments
One-to-One staffing available		
One-to-One staffing for special circumstances		
Overnight companion		

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Staffing	Available	Comments
Registered Nurse: on-site “part time”		
Registered Nurse: on-site “full time”	X	RN available to staff by phone 24/7; Generally on-site M-F business hours
Licensed Practical Nurse: on site “part time”		
Licensed Practical Nurse: on-site “full time”		
Assisted Living Director: on-site “part time”		
Assisted Living Director: on site “full time”	X	Generally M-F business hours; avail 24-7 by phone
Advanced Practice Registered Nurse: on-site “part time”	X	Outside provider has rounding Nurse Practitioner/M.D.; Need to select as primary.
Advanced Practice Registered Nurse: on site “full time”		
Activities Director: Part Time		
Activities Director: Full Time	X	Arrange, coordinate and lead activities. Some activities led by ULP and volunteers.
Dietician/Nutritionist consultant available or can be arranged	X	possible to refer. Fee will apply.
Physical Therapist available or can be arranged	X	Through outside agency.
Respiratory Therapist available or can be arranged	X	Through outside agency.
Occupational Therapist available or can be arranged	X	Through outside agency.
Speech Language Pathologist available or can be arranged	X	Through outside agency.
Social Worker available or can be arranged		
Other Licensed Professional available; specify type in comments	X	Rounding outside Primary Care Physicians (must choose to be primary).
Other; specify in comments		

## Section 10: Amenities

Check each option available at the location(s) listed above.

### Amenities Available

Amenity	Available	Comments
Accessible bathrooms; specify limits in comments	X	
Private units	X	
Semi-private units		
Studio/efficiency units	X	
One-bedroom units	X	
Two-bedroom units	X	
Kitchen/Kitchenettes in units	X	
Internet access	X	Complimentary access to secure WiFi. Add'l fee for apartment specific internet.
Cable (television)	X	Direct TV basic package included. Resident may upgrade
Pets allowed	X	Pet Fee and Agreement required prior to having a pet in apartment.
Pet care; specify in comments		Resident must be able to care for pet independently or with family assist.
Pool		
Whirlpool		
Exercise Room	X	Fitness center - membership based fee; many insurances accepted or private pay.
Library	X	
Activity Room	X	

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Garden/outdoor spaces		
Chapel		Worship held in community room.
Private entertaining space	X	Additional fee may apply.
Communal Dining room	X	
Beauty/Barber Shop	X	Additional fee, paid directly to the Licensed Beautician.
Parking available for residents	X	Additional fee for indoor garage parking.
Parking available for guests	X	
Guest accommodations		
Laundry Room accessible to Residents	X	
Washer-Dryer in units	X	Available in specific apartments
Central Air Conditioning	X	Central Air in common areas; Apartments have individual temperature controls.
Fully sprinklered building	X	
Designated smoking area inside (not apartment space)		Non-smoking building.
Designated smoking area outside		Non-smoking campus. Must leave property to smoke.
Other amenity; specify in comments	X	Theater
Other amenity; specify in comments		

## Additional Information

Sixty days before the facility plans to reduce or eliminate one or more services for a particular resident, the facility must provide written notice of the reduction. Refer to [144G.55 Subd. 1\(d\) \(www.revisor.mn.gov/statutes/cite/144G.55\)](#).

Residents may choose to obtain services from an outside service provider at their own cost. Residents may also obtain services from an outside service provider if the resident's assessed needs exceed the scope of services the facility can provide as agreed upon in the contract and are not included in the checklist. If this occurs and the resident is not able to obtain services from an outside service provider, then the facility may require the resident move to another facility or care setting that is able to meet the resident's needs. In the event this occurs, the facility will assist in a coordinated move of the resident to a safe and appropriate location.

Prospective Residents need to call the Senior LinkAge Line to discuss their housing options before signing a contract with a licensed assisted living facility. The Senior LinkAge Line is available Monday through Friday from 8am to 4:30pm at 1-800-333-2433.

You can get further information, at no cost, about advocacy or care options from:

- [Office of Ombudsman for Long Term Care \(https://mn.gov/board-on-aging/direct-services/ombudsman/\)](https://mn.gov/board-on-aging/direct-services/ombudsman/); 1-800-657-3591
- [Office of Ombudsman for Mental Health and Developmental Disabilities \(https://mn.gov/omhdd/\)](https://mn.gov/omhdd/); 1-800-657-3506
- Minnesota Directory for community resources: [www.MinnesotaHelp.Info](http://www.MinnesotaHelp.Info)
- [Minnesota Senior LinkAge Line \(www.seniorlinkageline.com/\)](http://www.seniorlinkageline.com/); 1-800-333-2433

By signing below, I acknowledge that I have reviewed this document. This is NOT a contract to receive services.

\_\_\_\_\_  
Date (MM/DD/YYYY)

\_\_\_\_\_  
Individual or Legal/Designated Representative