

## Dementia Care Training for Home Care Staff Providing Home Care Services in a Housing With Services Establishment with Dementia Program – Optional Form

Dementia Care Training for Home Care Staff who supervise or provide direct-care in a:

- 1) Housing with Services (HWS) establishment with a special program or special care unit for residents with Alzheimer’s disease or other dementias; and/or
- (2) HWS that advertise, market or otherwise promote the establishment as providing services for persons with Alzheimer’s disease or other dementias, whether in a segregated or general unit.

Please use in conjunction with Minnesota Home Care Chapter 144A and HWS Chapter 144D.

This required form constitutes sufficient training records under 144D.066 subdivision 1(b).

Licensee must maintain records that document the dementia training areas covered.

Employee Name: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_

Title/Position: \_\_\_\_\_

### Direct-Care Staff

Is this individual a direct-care staff who provides home care services?     Yes     No

Note: Until the initial training is complete, an employee must not provide direct care unless there is another employee on site who has completed the initial eight hours of training on topics related to persons with dementia and who can act as a resource and assist if issues arise. A trainer of the topics listed below or a supervisor meeting the dementia training requirements below must be available for consultation with the new employee until the requirement is complete.

This direct-care employee hired January 1, 2016, or later has completed (or will complete) at least eight hours of initial training in the areas specified below within 160 working hours of the employment start date.

Yes     No     N/A (if hired prior to 1/1/16)    If yes, date training completed \_\_\_\_\_

DEMENTIA CARE TRAINING FOR HOME CARE STAFF PROVIDING HOME CARE SERVICES  
IN A HOUSING WITH SERVICES ESTABLISHMENT WITH DEMENTIA PROGRAM

This direct-care employee has completed (or will complete) at least two hours of training on topics related to persons with dementia for each 12 months of the employment start date and thereafter.

Yes     No    If yes, date training completed \_\_\_\_\_

### Supervisor of Direct-Care Staff

Is this individual a supervisor of direct-care staff who provide home care services?     Yes     No  
This supervisor who was hired January 1, 2016 or later has completed (or will complete) at least eight hours of initial training on the areas specified below within 120 working hours of the employment start date.

Yes     No     N/A (if hired prior to 1/1/16)    If yes, date training completed \_\_\_\_\_

This supervisor of direct-care employees has completed (or will complete) at least two hours of training on topics related to persons with dementia for each 12 months of the employment start date and thereafter.

Yes     No    If yes, date training completed \_\_\_\_\_

Areas of required training related to persons with dementia include:

- An explanation of Alzheimer’s disease and related disorders.
- Assistance with activities of daily living.
- Problem solving with challenging behaviors.
- Communication skills.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

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Health Regulation Division  
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5/16/16