



Mental Health Cultural Community Continuing Education Grant Program - Trainers

Siham Abdellah | Program Administrator

Program Description

- The Mental Health Cultural Community Continuing Education (MHCCCE) Grant Program, authorized by [Minnesota Statute 144.1511](#), was established for the purpose of assisting mental health professionals from communities of color and underrepresented communities to become qualified to serve as supervisors for mental health practitioners pursuing licensure

Funds Available

Funding	Estimate
Estimated Amount to Grant	\$450,000
Estimated Number of Awards	4-5
Estimated Maximum Award	\$250,000
Estimated Minimum Award	\$100,000

- Funding is allocated through a competitive process
- No expenditures may be incurred before the grant agreement is fully executed and the start date arrives

General Information

- Project Dates:
 - Application due to MDH: October 26, 2026
 - Grant distribution announcement: Early November 2026
 - Grant agreements begin (estimated): February 1, 2027
 - Grant agreements end: January 31, 2029
- There is no match requirement for this grant
- This grant is state funded
- Funds are distributed by reimbursements, no advance payments are made to grantees

- Collaboration is not required but encouraged
- Proposals that include collaboration with tribal, county, public health, and nonprofit providers offering clinical services within communities of color and underrepresented communities will receive competitive priority. For example, collaboration may occur in recruiting trainees, developing training, and implementing training
- Collaboration with professional associations and licensing boards to recruit new trainees who wish to pursue a course of study that results in recognition as a licensed supervisor is also encouraged

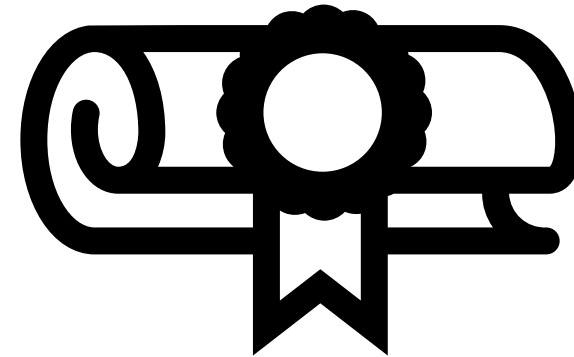
Grantee Eligibility

- Eligible applicants include accredited colleges, universities, and other postsecondary training institutions or entities that are based in the State of Minnesota and offer continuing education courses within the mental health field in the State of Minnesota.
- Eligible applicants must offer training in Minnesota or remotely to professionals who reside and practice in Minnesota. Professionals practicing out of state are not eligible to receive the free training.

Licensing Board Information

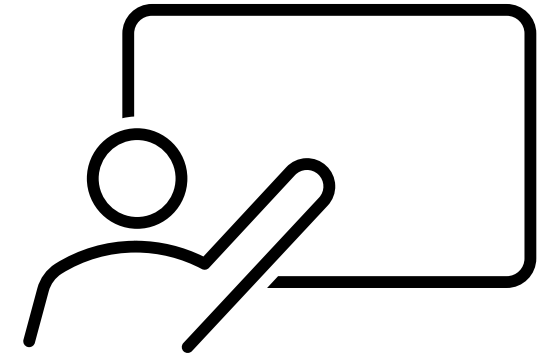
- Continuing education requirements to become a supervisor can be found on the licensing boards' websites:
 - [Minnesota Board of Social Work](#)
 - [Minnesota Board of Marriage and Family Therapy](#)
 - [Minnesota Board of Behavioral Health and Therapy](#)
 - [Minnesota Board of Psychology](#)

- Applicants must propose a comprehensive training and support program that will allow trainees to earn all course credits or continuing education units required by their respective licensing boards to serve as a supervisor to students and practitioners seeking licensure.
- Curricula must be board-approved coursework that meets or exceeds the educational requirements to attain supervision status, as set forth by the respective mental health governing boards.



Enrollment and Training Guidance:

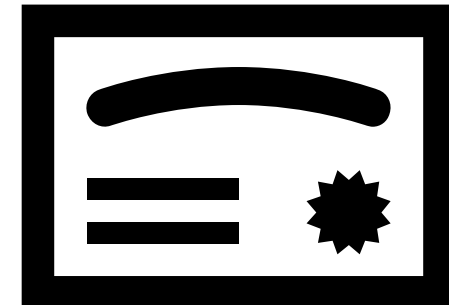
- All training must be provided free of charge to eligible trainees.
- The structure of the course of study will be defined by the applicant and should be designed to meet the unique needs of their trainee communities.
- Training may be offered online, in person, or through a hybrid format. Training sessions may be offered in a traditional classroom format, with weekly or weekend sessions over the course of a semester, or via longer as conference-style training.



Trainee Eligibility

Trainee Eligibility Requirements:

- Applicants must commit to verifying that all accepted trainees meet eligibility criteria.
- Eligible trainees are qualified mental health professionals who:
 - Reside in Minnesota.
 - Hold an active license to work in Minnesota as a mental health professional under one of the following licensures:
 - LICSW: Licensed Independent Clinical Social Worker
 - LP: Licensed Psychologist
 - LPCC: Licensed Professional Clinical Counselor
 - LMFT: Licensed Marriage and Family Therapist

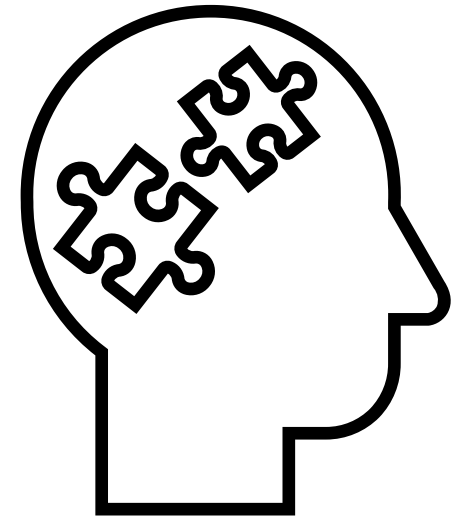


Trainee Eligibility, Continued

Trainee Eligibility Requirements:

- Are members of communities of color or underrepresented communities as defined in [MN Statutes, section 148E.010, subd. 20](#): “Underrepresented community” means a group that is not represented in the majority with respect to race, ethnicity, national origin, sexual orientation, gender identity, or physical ability. Please note that individuals residing in rural areas must be underrepresented in one or more of these statutory categories, or be members of communities of color, to be eligible for the free training.
- Agree to deliver at least 25 percent of their yearly patient encounters to state public program enrollees or patients receiving sliding fee schedule discounts through a formal sliding fee schedule meeting the standards established by the United States Department of Health and Human Services under Code of Federal Regulations, [title 42, section 51c.303](#).
- Agree to respond to future emails and surveys initiated by MDH for the purpose of tracking the trainee’s individual achievement of attaining supervision status.

- The Mental Health Cultural Community Continuing Education (MHCCCE) Grant Program seeks to increase the number of mental health supervisors from communities of color and underrepresented communities.



This grant will benefit:

- Mental health professionals from communities of color and underrepresented communities.
- Minnesotans seeking mental health care from a professional who is also a member of a community of color or underrepresented community.
- Mental health practitioners wishing to learn from, and be mentored by, a supervisor who is also a member of a community of color or underrepresented community.

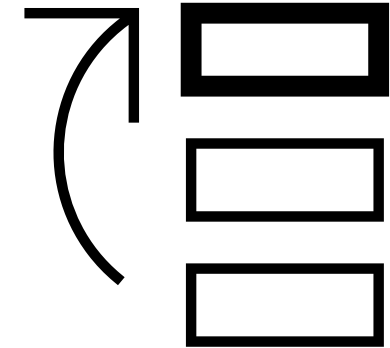
Grant outcomes will include:

- An increase in the number of mental health professionals from communities of color and underrepresented communities who complete the required training to serve as supervisors for mental health practitioners.



Competitive priority will be given to proposals that demonstrate one or more of the following:

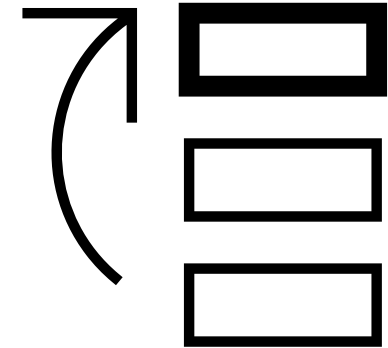
- Collaboration with tribal, county, public health, and nonprofit providers offering clinical services within communities of color and underrepresented communities. Collaboration may occur in recruiting trainees, developing training, and implementing training, for example.
- A proposed course of study that meets the standards for more than one licensing board.
- Trainers who have experience supervising and instructing professionals who are from underrepresented communities and/or communities of color.



Competitive Priority

Competitive priority will be given to proposals that demonstrate one or more of the following:

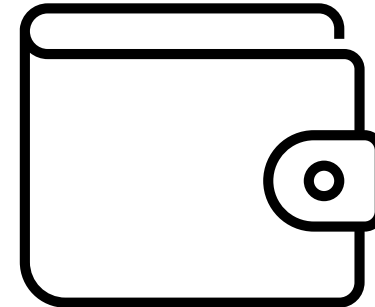
- Proposals that limit class enrollment to eligible professionals from communities of color and underrepresented communities to foster a supportive and advanced learning environment that builds on existing expertise.
- Proposals that address how trainee absences will be managed to ensure that all enrollees successfully complete the training.
- MDH will consider the geographic service areas of applicants. It is anticipated that the state will provide awards to multiple entities to ensure statewide access to training opportunities.



Eligible Expenses

Eligible expenses include:

- Salary and fringe for training staff and project management staff
- Contracted facilitator fees
- Recruitment
- Training space
- Training supplies and materials
- Course books
- In-state lodging for trainees and trainers
- Trainee stipends
- Mileage for trainers' in-state travel



Ineligible Expenses

Ineligible expenses include:

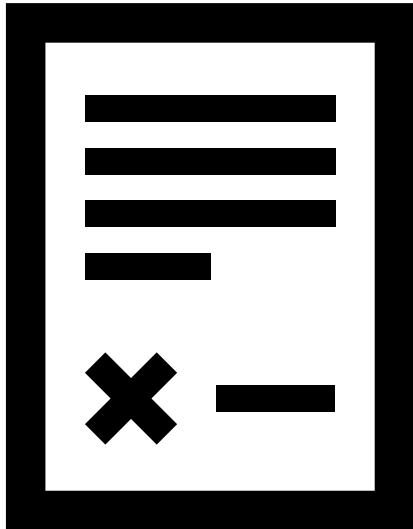
- Fundraising
- Taxes, except sales tax on goods and services
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Supplanting existing program funds
- Costs not directly related to the administration of the MHCCCE project
- Capital improvements
- Activities supported by other state grants (For example – The Cultural and Ethnic Minority Infrastructure Grant (CEMIG) offered through the Minnesota Department of Human Services, or the Partnership and Pathways Program offered through the Minnesota Department of Employment and Economic Development)

Grant Contractual Obligations

- Work may not start prior to the full execution of the grant agreement and the project start date (Estimated February 1st, 2027)
- Grant activities approved for payment are outlined in Exhibits A & B of the contract
 - Any activities outside of this must be approved prior to action
- Grantees must report on financial and programmatic activities quarterly
 - January 20, April 20, July 20, October 20



Grant Monitoring



- Grantees receiving over \$50,000 will have one grant monitoring visit and financial reconciliation **per grant period**
- Grantees receiving over \$250,000 will have one grant monitoring visit and financial reconciliation **per year** through the grant period
- In accordance with [Minn. Stat. § 16B.98](#), subd. 5(d), Grantee must clearly post on Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Agreement on behalf of the Grantee.

Reporting on Grant Outcomes

Grantees will report to MDH on the following outcomes:

- For each trainee served, grantees must provide to MDH the trainee's name, email address, type of license and active license number(s), and other demographic information such as race, ethnicity, disability status, sexual orientation, and gender identity.
- Grantees must provide a letter of acceptance for each enrollee that provides information on the course purpose and course schedule. This letter can be given to the trainee's employer by the trainee or the grantee.

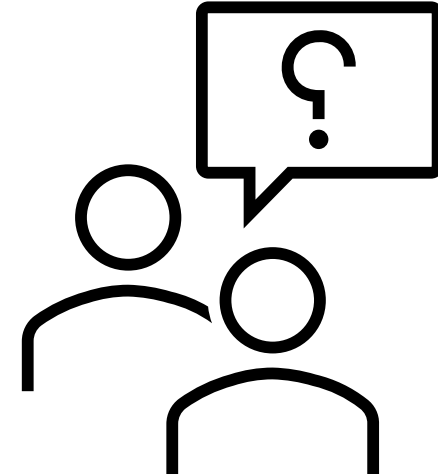


Review Process

- MDH determines initial eligibility
- Review committee scores applications on the criteria in RFP Attachment C:
 - Capacity to Offer Training Program – 20 points
 - Program Curriculum, Course Content and Delivery – 35 Points
 - Cultural Responsiveness of the Training Model – 35 points
 - Budget – 10 points
- Review committee and MDH determine grant awards
- MDH conducts due diligence and past performance review prior to entering into grant agreements

Submitting Questions

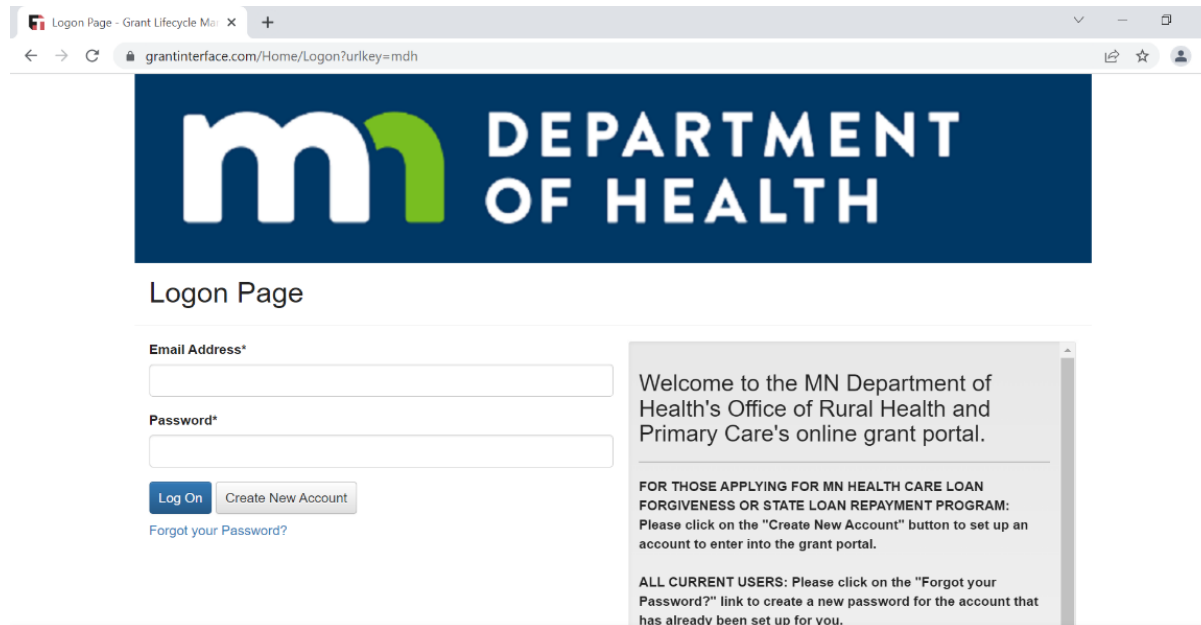
- All questions regarding this RFP must be submitted via email to Health.ORHPC.WorkforceGrants@state.mn.us
- Answers will be posted within 5 days on the ORHPC Grants and Funding website [ORHPC Grants and Funding - MN Dept. of Health](#)
- Please submit questions no later than 4:30 p.m. Central Time on October 16, 2026



Application Submission

- Applications are due October 26, 2026 at 4:30pm Central Time
- All applications will be completed and submitted via the online [ORHPC Grants Management System](#)
- The next slides show how to create a profile and begin an application in the online system

Creating/Managing Users



The screenshot shows a web browser window with the URL `grantinterface.com/Home/Logon?urlkey=mdh`. The page features the MN Department of Health logo at the top. Below the logo, the text "Logon Page" is displayed. The login form includes fields for "Email Address*" and "Password*", a "Log On" button, and a "Create New Account" button. A link for "Forgot your Password?" is also present. A sidebar on the right contains a welcome message and instructions for new and current users.

Logon Page

Email Address*

Password*

Log On Create New Account

[Forgot your Password?](#)

Welcome to the MN Department of Health's Office of Rural Health and Primary Care's online grant portal.

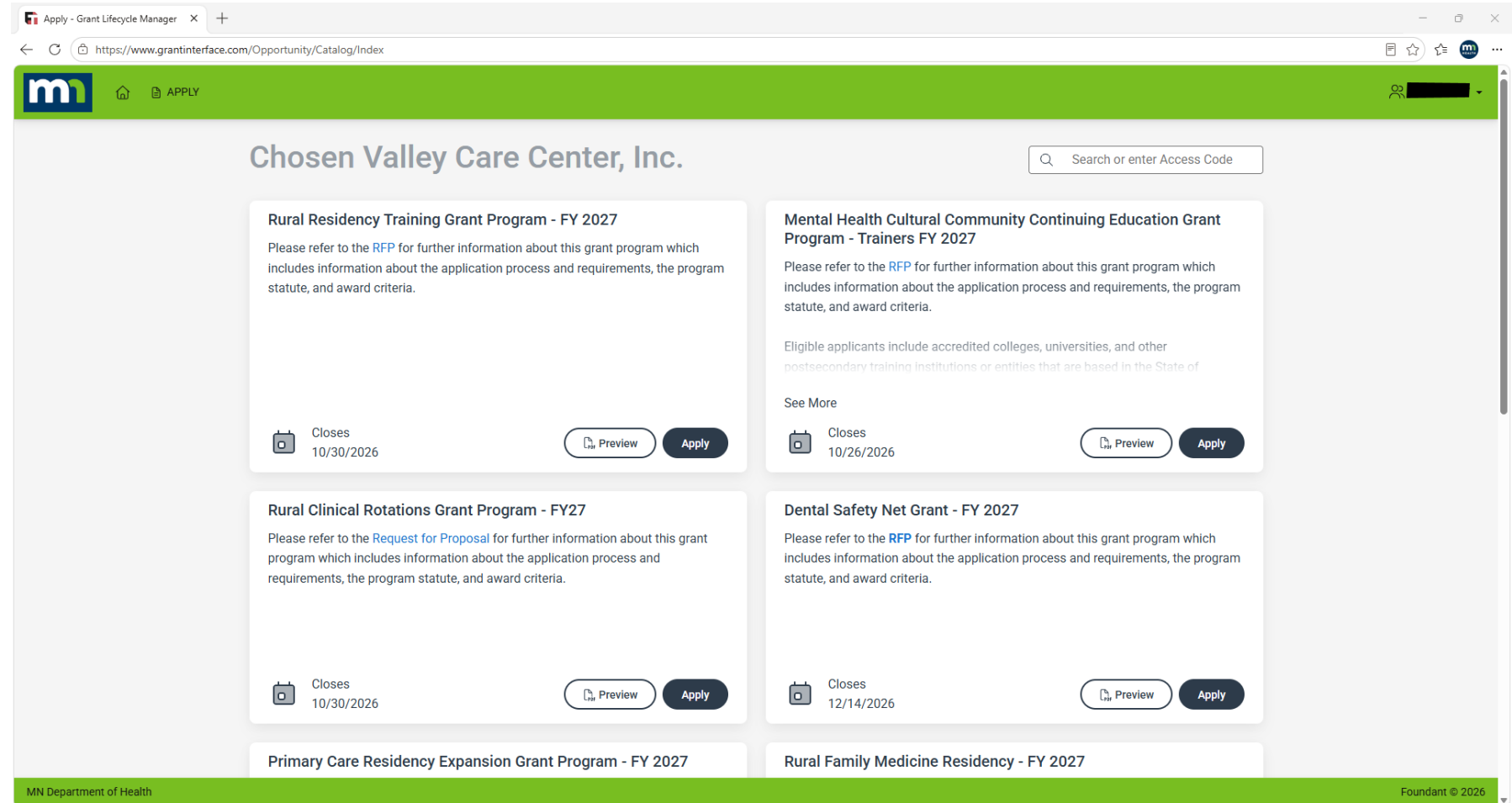
FOR THOSE APPLYING FOR MN HEALTH CARE LOAN FORGIVENESS OR STATE LOAN REPAYMENT PROGRAM:
Please click on the "Create New Account" button to set up an account to enter into the grant portal.

ALL CURRENT USERS: Please click on the "Forgot your Password?" link to create a new password for the account that has already been set up for you.

- Existing Users: log in or use the forgot password button
- New Users: verify your organization has or doesn't have a profile & create profile(s)
- If you are unsure of organization's status, reach out to MDH

Starting an Application

- On the home page of the portal, find the FY27 Mental Health Cultural Community Continuing Education Grant Program – Trainers
- Click Apply



Application Sections

The screenshot displays a web application interface for a request submission. At the top, a green header bar contains the 'm' logo, a home icon, an 'APPLY' button, and a user profile icon. Below the header, a tab labeled 'Application' is active, with a 'Question List' button and a menu icon to its right. The main content area lists eight sections, each with a right-pointing chevron icon: 'Application Instructions', 'Section 1: Organization Information', 'Section 2: Contact Information', 'Section 3: Project Narrative', 'Section 4: Program Workplan', 'Section 5: Budget and Budget Narrative', 'Section 6: Required Attachments', 'Section 7: Optional Attachments', 'Section 8: Applicant Conflict of Interest', and 'Certification'. Above and below this list are grey boxes indicating a deadline: 'Due by 10/26/2026 04:30 PM CDT.' and a note 'Fields with an asterisk (*) are required.' At the bottom, there are three buttons: 'Abandon Request', 'Save Application', and 'Submit Application'.

- 8 sections to complete
- Refer to RFP for instructions on narrative questions
- Complete at your own pace
 - Save button vs. Submit button

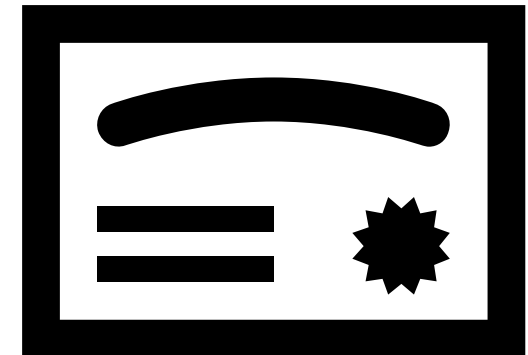
Application Sections 1 & 2



- Basic information about your organization
- Important to note that applicant will be the individual to whom reports are assigned
- Collaboration is possible: can add others as collaborators in portal
- SWIFT information is very important – this is how MDH contracts
 - If unsure, contact SWIFT help desk: 651-201-8100 or swifthelpdesk.mmb@state.mn.us

Application Section 3: Project Narrative

- The licensing board(s) from which you have received approval, or are in process of receiving approval, as a Sponsor for providing Continuing Education Curricula
- Organization Capacity to Offer Training Program
- Program Curriculum, Course Content and Delivery
- Cultural Responsiveness of Training Model



Section 4: Program Work Plan

- List key project activities. For each activity, indicate the title/position of each person who will be involved, a brief description of the activity, the expected outcomes, and the expected timeline.



Section 5: Budget & Budget Narrative

- Provide details on expected project expenses
- Budget categories:
 - Salary
 - Fringe
 - Travel
 - Supplies
 - Contracted Services
 - Equipment
 - Other
 - Indirect

Section 6: Required Attachments

- Audited financial statements
- Due diligence form
- Federally Negotiated Indirect Cost Rate
 - Provide documentation, if applicable
 - Applicants without a federally negotiated indirect cost rate may budget for indirect at up to 15% of direct costs

Section 7: Optional Attachments

- Resumes/Curricula Vitae of project personnel
 - Please upload all resumes and CVs as a single document if project personnel are known at the time of application.
- Proof of federally negotiated fringe rate, if applicable
 - Please upload if your organization has a separate fringe rate from the approved Indirect Cost Rate.
- Other attachments applicable to the proposal
 - This option is available for Applicants to provide any other relevant, supplemental materials. Please keep supplemental information to a minimum.

Application Section 8: Certification and Conflict of Interest

- Complete both sections prior to submission
- Should you be aware of any conflict of interest, this may not disqualify you for funding, but requires a mitigation plan to collaborate with MDH
- Reach out with any questions regarding conflict of interest

Questions?

Thank You!

Siham Abdellah

Health.ORHPC.WorkforceGrants@state.mn.us

651-201-3634

Link References

- [Minnesota Statute 144.1511 \(https://www.revisor.mn.gov/statutes/cite/144.1511\)](https://www.revisor.mn.gov/statutes/cite/144.1511)
- [Minnesota Board of Social Work \(https://mn.gov/boards/social-work/\)](https://mn.gov/boards/social-work/)
- [Minnesota Board of Marriage and Family Therapy \(https://mn.gov/boards/marriage-and-family/licensee-info/supervision/\)](https://mn.gov/boards/marriage-and-family/licensee-info/supervision/)
- [Minnesota Board of Behavioral Health and Therapy \(https://mn.gov/boards/behavioral-health/licensees/continuing-education/ce-course-sponsor.jsp\)](https://mn.gov/boards/behavioral-health/licensees/continuing-education/ce-course-sponsor.jsp)
- [Minnesota Board of Psychology \(https://mn.gov/boards/psychology/licensees/ceapproval/\)](https://mn.gov/boards/psychology/licensees/ceapproval/)
- [MN Statutes, section 148E.010, subd. 20 \(https://www.revisor.mn.gov/statutes/cite/148E.010\)](https://www.revisor.mn.gov/statutes/cite/148E.010)
- [United States Department of Health and Human Services under Code of Federal Regulations, title 42, section 51c.303 \(https://www.ecfr.gov/current/title-42/chapter-I/subchapter-D/part-51\)](https://www.ecfr.gov/current/title-42/chapter-I/subchapter-D/part-51)
- [Minn. Stat. § 16B.98, subd. 5\(d\) \(https://www.revisor.mn.gov/statutes/cite/16B.98\)](https://www.revisor.mn.gov/statutes/cite/16B.98)
- [ORHPC Grants and Funding website \(https://www.health.state.mn.us/facilities/ruralhealth/funding/grants\)](https://www.health.state.mn.us/facilities/ruralhealth/funding/grants)
- [ORHPC Grants Management System \(https://www.grantinterface.com/Home/Logon?urlkey=mdh\)](https://www.grantinterface.com/Home/Logon?urlkey=mdh)