

# Illness Reporting for Food Establishments

MINNESOTA FOODBORNE ILLNESS HOTLINE 1-877-FOOD ILL

## PIC responsibilities

The person in charge (PIC) must exclude all ill employees from the establishment while they have:

- Diarrhea
- Vomiting

**Employees with diarrhea or vomiting cannot return to work for at least 24 hours after symptoms end.**

Record all employee reports of diarrhea and vomiting including onset date in an [Employee Illness Log](#).

The PIC must notify your local health department or MDH of any employee diagnosed with any of these illnesses:

- Norovirus
- *Salmonella*
- *Shigella*
- Hepatitis A virus
- Shiga toxin-producing *E. coli*
- Infection with another bacterial, viral or parasitic pathogen

Exclusions and restrictions may apply if an employee has been diagnosed with any of the illness listed above.

## Employee responsibilities

Some illnesses can be transmitted through food from employees to customers. Therefore, employees cannot work if they have:

- Diarrhea
- Vomiting

**Employees with diarrhea or vomiting cannot return to work for at least 24 hours after symptoms end.**

Employees must report to the PIC if they have any of the following symptoms:

- Diarrhea
- Vomiting
- Jaundice (yellowing of skin or whites of eyes)
- Sore throat with fever
- Open, infected wound

Employees must report to the PIC if they have any of the following infections:

- Norovirus
- *Salmonella*
- *Shigella*
- Hepatitis A virus
- Shiga toxin-producing *E. coli*
- Infection with another enteric bacteria, viral or parasitic pathogen

Employees must report to the PIC if they have been exposed to, or are a suspected source of a disease outbreak in the last 30 days.

## Report customer illness complaints

The PIC is required to notify your local health department or MDH of complaints from a customer who:

- Reports becoming ill with diarrhea or vomiting after eating at the establishment.

**OR**

- Reports having or is suspected of having norovirus, hepatitis A virus, *Salmonella*, *Shigella*, Shiga toxin-producing *E. coli*, or another enteric bacterial, viral or parasitic pathogen after eating at the establishment.

Customer complaints may also be reported directly to the MDH Foodborne Illness Hotline toll free at 1-877-366-3455 or fill out the online [Minnesota Foodborne & Waterborne Illness Report](http://www.health.state.mn.us/foodill).



## Resources

[Minnesota Department of Health Food Business Safety \(www.health.state.mn.us/foodbizsafety\)](http://www.health.state.mn.us/foodbizsafety)

[Employee Illness Log \(www.health.state.mn.us/foodsafety/dwi/empillog.pdf\)](http://www.health.state.mn.us/foodsafety/dwi/empillog.pdf)

[Minnesota Foodborne & Waterborne Illness Report \(www.health.state.mn.us/foodill\)](http://www.health.state.mn.us/foodill)

Minnesota Department of Health  
Food, Pools, and Lodging Services  
PO Box 64975  
St. Paul, MN 55164-0975  
651-201-4500  
[health.foodlodging@state.mn.us](mailto:health.foodlodging@state.mn.us)  
[www.health.state.mn.us](http://www.health.state.mn.us)

Minnesota Department of Agriculture  
Food and Feed Safety Division  
625 Robert Street N  
St. Paul, MN 55155-2538  
651-201-6027  
[MDA.FFSD.Info@state.mn.us](mailto:MDA.FFSD.Info@state.mn.us)  
[www.mda.state.mn.us](http://www.mda.state.mn.us)

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