

Employee Illness Log

- Employees are required to notify the person in charge (PIC) of their symptoms and pathogens that could cause foodborne illness.
- The PIC is required to record all reports of diarrhea or vomiting made by employees, and report the illness upon request.
- The PIC is required to notify the regulatory authority if any employees are known to be infected with *Salmonella*, *Shigella*, Shiga toxin-producing *E. coli*, hepatitis A virus, norovirus, or another bacterial, viral or parasitic pathogen.
- Minnesota Foodborne Illness Hotline: 1-877-Food-ILL (1-877-366-3455)

Report date	Employee name	Vomiting*	Diarrhea*	Jaundice	Fever	Respiratory (cough, sore throat, runny nose)	Comments or additional symptoms	Date returned to work	Diagnosed with a pathogen? (see list above)	If diagnosed, 1-877-FOOD- ILL or local health agency contacted?
6/12/2019	John Doe	X	X				Sent home	6/15/2019	Yes – norovirus	Yes

^{*}Employees with diarrhea or vomiting CANNOT RETURN TO WORK for at LEAST 24 HOURS after symptoms end.

EMPLOYEE ILLNESS LOG

Resources

Minnesota Department of Health Food Business Safety (www.health.state.mn.us/foodbizsafety)

Minnesota Department of Health Food, Pools, and Lodging Services PO Box 64975 St. Paul, MN 55164-0975 651-201-4500 health.foodlodging@state.mn.us www.health.state.mn.us

Minnesota Department of Agriculture Food and Feed Safety Division 625 Robert Street N St. Paul, MN 55155-2538 651-201-6027 MDA.FFSD.Info@state.mn.us www.mda.state.mn.us

MARCH 2019

To obtain this information in a different format, call: 651-201-4500 or 651-201-6000.