

School Reporting of Vaccine-Preventable Diseases

Disease	What to report	When to report	How to report
Influenza-like illness (ILI)	See “when to report” Influenza-like illness (ILI) is defined as a fever and cough and/or sore throat (in the absence of a known disease other than influenza).	All schools: Report when the number of students absent or sent home with ILI reaches 5% of the total school enrollment. Elementary schools only: Report when three or more students from the same classroom are absent or sent home with ILI.	Complete Influenza-like Illness Report Form Minnesota Schools (https://redcap.health.state.mn.us/redcap/surveys/?s=T7TR8TPWYFRFRKP) .
COVID-19 (SARS-CoV-2)	See “when to report”.	All schools: Report the aggregate (total) number of student and staff cases (respectively) each week.	Submit aggregate case counts for each building using the weekly COVID-19 Case Reporting form. These forms are sent to your school’s designated reporter each week on Wednesday. With questions about reporting, contacts health.schools.covid19@state.mn.us .
Chickenpox (varicella)	All suspect or confirmed cases of chickenpox in students and/or staff.	Report within one working day. Note: If you suspect the beginning of a chickenpox outbreak, call MDH.	Phone: 651-201-5414 or 1-877-676-5414. OR fax or mail: Chickenpox and Shingles Report Form for Minnesota Schools (www.health.state.mn.us/diseases/varicella/school/index.html) .
Shingles (zoster)	Suspect or confirmed cases of shingles in students.	Same as Chickenpox	Same as Chickenpox
Hepatitis A & B* Mumps Pertussis (whooping cough) Tetanus*	All suspected and confirmed cases in students and staff.	Report within one working day.	Phone: 651-201-5414 or 877-676-5414. Call MDH for mumps and pertussis. Fax or mail: Disease Report Card (www.health.state.mn.us/diseases/reportable/forms/reptcard.html) . * For hepatitis A & B and tetanus, call or use the Disease Report Card.
Diphtheria Measles Polio Rubella	All suspected and confirmed cases in students and staff.	Report immediately by telephone.	Phone: 651-201-5414 or 877-676-5414.

In addition to contacting MDH about suspect or confirmed cases, remember also to notify your school district office. See [Infectious Disease Reporting \(www.health.state.mn.us/diseases/reportable/index.html\)](http://www.health.state.mn.us/diseases/reportable/index.html) for more information on reportable diseases.

Vaccine-Preventable Disease Section
651-657-5503, 1-800-657-3970
www.health.state.mn.us/immunize

To obtain this information in a different format, call: 651-201-5414.