

# Reporting JYNNEOS Vaccine Administration to MIIC

## MIIC USER GUIDANCE TRAINING RESOURCE

The vaccine administration route must be reported for all JYNNEOS vaccine administered. Providers should use the general immunization spreadsheet to report their administration data and must follow a special process to ensure your JYNNEOS vaccine data is reported correctly.

**Note:** JYNNEOS spreadsheets will be processed weekly.

1. Review and follow the steps in the [General Immunization Upload Using the Spreadsheet Template \(www.health.state.mn.us/people/immunize/miic/data/spreadsheet.pdf\)](http://www.health.state.mn.us/people/immunize/miic/data/spreadsheet.pdf). For general guidance visit [General Immunization Upload \(www.health.state.mn.us/people/immunize/miic/train/generalupload.html\)](http://www.health.state.mn.us/people/immunize/miic/train/generalupload.html).
2. Complete one spreadsheet for all JYNNEOS vaccines administered intradermally (ID) and a separate spreadsheet for all JYNNEOS vaccines administered subcutaneously (SC).
3. On page four, step three of the [General Immunization Upload Using the Spreadsheet Template](http://www.health.state.mn.us/people/immunize/miic/data/spreadsheet.pdf) you will find instructions on how to complete the header of the template.
4. In row nine indicate that this is a JYNNEOS spreadsheet as well as the administration route (e.g., JYNNEOS/ID or intradermally). It is important that row nine is completed correctly so that the MIIC team can process the files correctly.

	A	B	C	D	E
1	Organization Name:		FACILITY NAME		
2	Organization Code:		MIIC ORGANIZATION CODE		
3	Contact:		NAME OF CONTACT		
4	E-mail:		EMAIL OF CONTACT		
5	User guidance, CPT, CVX & DLE codes:			https://www.i	
6	Click on appropriate dropdowns				
7	For assistance contact the MIIC Help Desk at health.miic				
8	MINIMUM REQUIRED FIELDS: Last Name (A), First Name (				
9	JYNNEOS / ROUTE ADMINISTERED (ID OR SC)				
10	Last name	First name	Middle na	Birth date	Street Adr City
11					

5. Upload the completed spreadsheet into MIIC.
6. The MIIC Help Desk will reach out to the email contact provided on the header of your spreadsheet to let them know that we have successfully processed your JYNNEOS spreadsheet(s).

## MIIC Help

For assistance contact the MIIC Help Desk at [health.miichelp@state.mn.us](mailto:health.miichelp@state.mn.us).

Minnesota Department of Health  
PO Box 64975, St. Paul, MN 55164  
651-201-5207  
[health.miichelp@state.mn.us](mailto:health.miichelp@state.mn.us)

9/12/2022

To obtain this information in a different format, call: 651-201-5207